

Privacy Policy

The Audi Akademie Hungaria also provides adult education activities for external participants, which includes registration for training, conclusion of adult education contracts, documentation of participation in training, as well as examination and, if necessary, the certificate issuance process. During the activity, the processing of participants' personal data is essential for fulfilling legal obligations, conducting training, and maintaining contact with the data subjects. Our institution considers the protection of personal data to be of utmost importance, therefore our data processing practice is in accordance with applicable Hungarian legislation, in particular the provisions of the Adult Education Act LXXVII of 2013, as well as the General Data Protection Regulation (GDPR) of the European Union.

Audi Hungaria Zrt. (address: 9027 Győr, Audi Hungária út 1., company registration number: 08-10-001840, hereinafter: Audi Hungaria or Data Controller) processes your personal data according to this information ("Information") in connection with Adult Education activities for external participants.

At Audi Hungaria, we are committed to protecting your personal data and consider the respect for your right to informational self-determination to be of paramount importance. Audi Hungaria treats personal data confidentially and takes all necessary security, technical, and organizational measures that guarantee the security of the data.

1. General Provisions

1.1 Data of Audi Hungaria as Data Controller, Contact Details of Data Protection Officer

Name of Data Controller: Audi Hungaria Zrt.

Registered Office: 9027 Győr, Audi Hungária út 1.

Company Registration Number: 08-10-001840

Direct Contact Person for Questions or Complaints: Dr. Anna Márfoldi, anna.marfoldi@audi.hu, +36307679207

Data Protection Officer: Dr. László András Horváth, e-mail: adatvedelem@audi.hu

1.2 Related Legislation

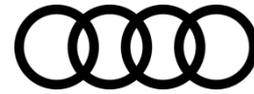
Regulation (EU) 2016/679 of the European Parliament and of the Council (April 27, 2016) on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), and furthermore – where applicable – Act CXII of 2011 on informational self-determination and freedom of information.

2. Main Information Regarding Audi Hungaria's Data Processing

Purpose of Data Processing: Processing of personal data necessary for the implementation of adult education activities, in particular: registration for training and contract conclusion, data management in the fKérta system, fulfillment of data provision obligations prescribed by the Adult Education Act (Adult Education Data Provision System – FAR), examination and, if necessary, issuance of certificates to ensure compliance with legislation, as well as communication with participants before and during the training.

Legal Basis of Data Processing: Adult Education Act LXXVII of 2013

Categories of Personal Data Processed



During registration for training and the conduct of training, we process the following personal data:

- identification data: name used, birth name, mother's name, place and date of birth, citizenship,
- contact data: residential address, phone number, email address,
- data related to educational qualifications and previous education,
- data related to participation in training: examination results, evaluations,
- information related to education loans.

Duration of Data Processing: the mandatory retention period specified in the Adult Education Act is 8 years from the completion of the training

Persons Authorized to Access Personal Data:

1. Authorized employees of Audi Akadémia Hungaria engaged in adult education (training advisor, organizer, trainer, training controller, professional manager), organizations conducting examinations, as well as authorized employees of Audi Hungaria in financial processes (controlling, finance)

Purpose:

- ensuring administration, organization, and conduct related to adult education activities (registrations, records, attendance sheets, training documentation, and FAR system and fKréta management),
- professional control of training quality and processes,
- organization and conduct of examinations, as well as documentation of results,
- financial and controlling processes related to training (fee payment, accounting, cost tracking).

2. Adult Education Data Provision System (FAR) and fKréta system

Purpose:

- fulfillment of mandatory data provision prescribed by the Adult Education Act (Act LXXVII of 2013),
- recording of legally specified data of training participants,
- official registration of training and ensuring the possibility of official verification.

3. In case of audits and examinations – authorities, accreditation bodies, examination conducting organizations

Purpose:

- verification of compliance with legal obligations,
- official or accreditation verification of the educational institution's adult education and financial activities.

Transfer of Personal Data: Data are entered into the FAR and fKréta systems, and in the case of audits, completed documents containing personal data may be sent to auditors and experts. In other cases, no data transfer occurs.

Automated Decision-Making, Including Profiling: does not occur

During the data controller's activities, no automated decision-making takes place, nor is profiling implemented.

3. Data Protection Rights and Remedies

Based on Articles 15-22 of the GDPR, you are entitled to, with regard to your personal data processed by Audi Hungaria:



- a) access the personal data;
- b) request the rectification of personal data;
- c) request the erasure of personal data;
- d) request the restriction of processing of personal data;
- e) object to the processing of your personal data if the legal basis of data processing is a legitimate interest;
- f) receive the personal data and transfer them to another data controller, provided that the legal prerequisites for this are met (right to data portability; see below);
- g) if the processing of personal data is based on your consent, you may withdraw your consent at any time – by letter or by email sent to the specified email address. The withdrawal of consent does not affect the lawfulness of data processing based on consent before the withdrawal.

You may send your request for exercising the above rights to the contact details specified in point 1. Audi Hungaria shall provide information on the measures taken following the request without undue delay, but generally within 30 days of receipt of the request.

Right to Remedy

If you do not agree with Audi Hungaria's response or measure, you may file a complaint with the National Authority for Data Protection and Freedom of Information (NAIH; registered office: 1055 Budapest, Falk Miksa utca 9-11.; mailing address: 1363 Budapest, P.O. Box 9.; telephone number: +36 1 391 1400; fax: +36 1 391 1410; email: ugyfelszolgalat@naih.hu, web: www.naih.hu) or turn to a court. In the latter case, tribunals have jurisdiction to adjudicate the case. You may bring the action – at your choice – either before the Győr Tribunal (which has jurisdiction based on Audi Hungaria's registered office) or before the tribunal of your place of residence or place of stay. For a list of tribunals, click on the following link: <https://birosag.hu/torvenyszekek>.